**Daily Scrum**

**Date: 8.9.2025**

Completed tasks:

Discussed the functionalities of the front-end and back-end, as well as the interaction design between them.

Next steps:

Consult the teacher about the coding functionalities required in Sprint 3 tasks.

Improvements:

Task division has become clearer and more specific.

**Date: 9.9.2025**

Completed tasks:

Discussed AI integration and defined responsibilities and functionalities.

Discussed database setup and selection.Clarified group task division more clearly.Discussed the essential content that recipes should include.

Next steps:

Create Figma interactive prototypes.

Improvements:

Strengthen technical feasibility validation and manage time allocation more effectively to ensure smooth progress in upcoming sprints.

**Date: 10.9.2025**

Completed tasks:

The group discussed upcoming assignments. The workload feels heavy, which has created some pressure. No new progress was made on the project today.

Next steps:

 Resume project development once assignment workload is managed.

Improvements:

Balance time more effectively between coursework and project tasks to reduce stress and maintain steady progress.

**Date: 11.9.2025**

Completed tasks:

Discussed the responsibility distribution for tomorrow’s coding marathon.

Carefully reviewed the documents shared by the teacher.

Discussed several technical issues related to the project.

Next steps:

Prepare for the coding marathon and start implementing assigned tasks.

Improvements:

Enhance technical communication within the group to ensure smooth collaboration during intensive coding sessions.

**Date: 15.9.2025**

Completed tasks:

Today, our team had an in-depth discussion based on the Figma interface we designed. We carefully evaluated the proposed website features, made decisions on what to keep or remove, and collaboratively explored potential technical challenges. Clear and reasonable task allocation was achieved within the team to ensure efficient progress moving forward.

Next Step:

Each member will begin working on their assigned module based on the division of tasks.Set up the project structure and version control (e.g., GitHub) to enable smooth collaboration.Finalize the backend tech stack and begin designing the database schema.

Improvement:

Set a clear agenda before future meetings to improve efficiency and focus.

Use a shared workspace (e.g., Trello, Notion) to track tasks, share resources, and monitor progress.Encourage team members to do some technical research outside of meetings to prepare for development challenges.

**Date: 16.9.2025**

Completed Tasks:

We held a one-hour team meeting today. Lu presented the initial version of the pages she created, which helped visualize the user flow more clearly. The team discussed several technical issues and refined our understanding of the frontend-backend interaction. Based on the discussion, we readjusted our task distribution to improve collaboration between frontend and backend. Overall, the team communication and coordination became more effective.

Next Step:

Frontend members will continue implementing the updated page designs based on the latest structure.Backend team will prepare the API endpoints needed by the frontend, ensuring smooth integration.Set up a shared API documentation (e.g., Postman or Notion) to align expectations between both sides.Schedule the next meeting to review technical progress and integration status.

Improvement:

Improve documentation habits by recording key decisions and technical notes after each meeting.Encourage members to raise questions earlier when unsure, to avoid delays.Consider setting fixed weekly meeting times to maintain consistency and momentum.

**Date: 17.9.2025**

Completed Tasks:

Today, we held another group meeting to review our recent progress. We discussed the newly implemented feature — the Recipe Details Page, which is now functioning as intended. The team also worked together to debug and improve the filter feature aiming to enhance user experience and usability. Task assignments were further clarified, with each member adjusting their responsibilities based on current progress and priorities. The workflow is becoming more structured, and team collaboration has notably improved.

Next Step:

Finalize and polish the filter feature to ensure full functionality.Start working on additional features such as "Favorites" or "Related Recipes" (if planned).Conduct basic user testing within the team to gather feedback on the UI/UX of the details page.Continue syncing frontend and backend progress to maintain consistency.

Improvement:

Begin writing short weekly summaries to track progress and reflect on challenges.

Assign one team member to lead each meeting to keep discussions focused and on track.Encourage early testing of new features before group meetings to allow more time for review and iteration.

**Date: 18.9.2025**

Completed Tasks:

Today, we held a team meeting focused on preparing for tomorrow’s Friday presentation. Su completed the initial version of the PowerPoint template, and the group reviewed and edited the design together to ensure consistency and clarity. After finalizing the slides, we conducted a rehearsal of the presentation to improve fluency and timing. In addition, we discussed the core features that our app needs to implement in the next development phase, making sure everyone is aligned on upcoming goals.

Next Step:

Finalize and submit the presentation slides.Deliver the team presentation confidently during Friday’s session.Begin implementing the next key app features discussed during the meeting.Set up a shared timeline or roadmap to keep track of feature development.

Improvement:

Encourage all team members to prepare talking points before rehearsals to improve presentation quality.Allocate some buffer time after meetings for documenting decisions and updating shared resources.